

Birmingham Marlins Committee Meeting Minutes.

20th November 2020

Venue: Online.

In Attendance – Dave, Karen, Alex, Manish, Steve and Judy

Apologies – Mike and Rachel

Matters Arising from Previous Minutes – No matters arising, and minutes accepted.

Treasurers report – Detailed spreadsheets shown to committee members.

-£6700.00 in the bank account. Additionally, £350.00 in cash plus cheques totalling £130.00.

-Money in the account includes £1800.00 Llandudno swim trip fees ready to be paid.

-£650 approx. paid out on lifeguarding course fees last month.

-Pool hire fees all paid (approx. £1600-1700 a month).

-£200-£300 staff fees all paid.

-Fees received from swimmers' monthly payments approx. £2000 a month.

-Some October swimming fees to be chased before second lockdown began, ongoing issues with who swims in which group and which fee needs to be taken. Additionally, issue with payment being taken at the start of a month when swimmer starts or finishes swimming part way through the month.

-Some t-shirts and bag fees still to be chased.

-Alex has a cordless machine which we will consider using poolside for easier faster future payments.

-First £35 received from easy fund raising.

-Karen has £20 cash donation.

Swim England Fees- January 2021 new fees are due to be paid. Swim England will invoice us early February.

(Fees unchanged from 2020)

Cat 1 - £9.20

Cat 2 - £27.75

Cat 3 - £5.20

Everybody needs to be registered and be at least Cat 1 to be insured and be able to swim. Cat 3 at least for all staff and committee members.

- Due to no current competitions calendar, swimmers only need Cat 1, therefore saving £18.55 a swimmer.
- Individual swimmers can be upgraded when competition commences again.
- Only exception will be for swimmers on the classification waiting list who will need to remain as Cat 2 members.
- Do we register parents as well so they will be insured if using gyms or helping poolside?
- What is the best and easiest way for swimmers to make payments?
- Annual membership and Cat fees maybe put together and paid 1st Jan by all. £30 fee suggested to make things easier for everyone in the long run.
- January fee payments give us time to chase up late payments before invoice bill due to Swim England early February. Needs to be looked at further, Alex will investigate most effective way for swimmers to pay their Swim England fees. Maybe link on website, E-commerce shop link, direct debit, some way to pay digitally. We will try and set this up asap, so we are ready.
- No insurance no swimming.

Head coaches report- No Swimming currently due to Lockdown. Week before lockdown approx. 10 swimmers self-isolating. Before this all sessions busy and lots of hard work being put in by swimmers.

-Lifeguarding course still ongoing via zoom so knowledge is maintained. Assessment delayed until after lockdown. Waiting for pools to open again and for training to be finished, probably January. All depends on what is decided on the 2nd December by the Government.

-All competitions cancelled until at least January 2021.

Championships 2020 – TBC awaiting competition calendar.

Swimmer of the Year – In the past three awards given out at Xmas party by Karen.

-Committee all agreed this tradition to be continued under Birmingham Marlins. Trophies to be changed to read Birmingham Marlins.

-Karen to decide with help from Steve who will be awarded the yearly trophies.

-Dates TBC for awarding.

-Return to swimming- Health Forms- Swim England to produce more health forms/declarations Dave will personalise for Marlins when received.

-These will need filling in before return to swimming allowed as per previous lockdown requirements.

-Further risk assessments completed.

-Swim England have regular Covid Meetings to discuss updates if anybody would like to be updated.

- When to return to swimming will be all dependent on Government lockdown/tier system decided upon on 2nd December.

-If we are allowed to commence swimming again the week beginning the 7th December would be the possible start date to return to The Morris Centre.

-Due to this possible start date DD payment deadline for December would have been missed and therefore swimmers will receive two weeks free swimming.

Return to King Edwards Girls School pool– the school are not hiring until at least Jan 2021 at the earliest.

-Pool hire more expensive at KE'S than the Morris Centre.

-Parking area only real benefit.

-Committee decided Karen and Dave can make the decision when needed if we want pool time at the school.

-Stronger affiliation/SwimMark - Thanks to Dave and Karen's hard work the club now has the award (9/11/2020). The deadline was the 1st December.

-The club now continue to work towards SwimMark. Target date March 2021- Dave continues to work hard on this. This award enables us to gain help with funding and staff courses from Swim England.

-Rachel now qualified safeguarding officer. Georgina is also qualified for assistance/job sharing when required.

Swim Camps – Sheffield (October 2020) unfortunately cancelled due to Covid restrictions.

- Llandudno camp final payment now should have been due from swimmers. The hotel is okay with no further payments currently, which allows more options for a decision in January.

-Hotel and transport secure, we have the option to move bookings.

-Pool not responding whether still have pool time. This is a main factor now and probably due to Welsh lockdown.

-Decision on whether the trip goes ahead is out of our hands.

-No money to pay currently but payment would need to be paid quickly by parents.

-Karen will send email to parents with options of payment now and having refund or promptly paying in January when trip confirmed.

Fund Raising - Many donation emails sent out by Judy but unfortunately either no response received or polite replies saying funding has currently been cut due to Covid and try again in better times. Judy will continue to send these out after the Xmas period.

-Easyfundraising is the best way of raising money for the club due to current conditions, especially with people doing their Xmas shopping. Swimmers families should all be encouraged to add the link/app to their electrical devices.

-Raffle – if we can return to swimming in December the normal club raffle should go ahead with donated prize hampers kindly put together by Pam. Ticket sales poolside tbc.

Any Other Business- End of year party unfortunately cannot go ahead, but as soon as we are allowed all agreed a celebration party of some sort should go ahead.

Next Meeting date: 22nd January 2021 -19:15. Re-cap meeting may be needed early January regarding Swim England fees.

Meeting called to a close by Dave.